Certification

To whom it may concern:

This is to certify that 姓名（中文） (Male/Female, Passport No. 护照号 ) is a staff of South China University of Technology. He/She has been worked in SCUT since 进校年份. His/Her monthly salary is about (此处无需填写) RMB. We agree his/her trip to 出访国家 for 出访原因 during 起止时间 . All the expenses occurred will be paid by him/her and we hereby guarantee to keep his/her position during this period.

Thank you very much for your attention.

Yours faithfully,

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日期